



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AS-0**
001515
Supplement 1

December 2, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

LANDSCAPE MAINTENANCE – ANTELOPE VALLEY
SUPERVISORIAL DISTRICT 5
3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize Public Works to encumber and expend \$1,692 per year under Public Works Contract No. 001515 for "Landscape Maintenance - Antelope Valley" with Alma Gardening Company for additional landscape maintenance services within the scope of work at Drainage Benefit Assessment Area (DBAA) No. 28, located at the southwest corner of Avenue 12 and 51st Street in Quartz Hill; bringing the authorized annual amount from \$28,980 to \$35,273. This amount includes the original contract sum of \$28,980, the additional \$1,692 requested for DBAA No. 28, plus 15 percent contingency amount of \$4,601, for additional, unforeseen landscape maintenance services within the scope of work. Funds are available in various Public Works 2004-05 budget units.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 7, 2004, Synopsis 59, your Board approved Contract No. 001515 with Alma Gardening Company for landscape maintenance services. This contract was for an initial one-year period, with two 1-year renewal options, beginning September 16, 2004. The purpose of this action is to provide the additional funding

required for landscaping services in a newly landscaped area. The area, DBAA No. 28, was bid on by the contractor in its initial proposal, but was only accepted for maintenance by Public Works on October 21, 2004. The necessary funding was not requested at the time the contract was initially approved because of uncertainty about the time of completion of the new landscaping.

Implementation of Strategic Plan Goals

This action is consistent with the County Strategic Plan Goals of Fiscal Responsibility and Organizational Effectiveness. This contract will improve internal operations through the utilization of the contractor's expertise to effectively provide these services in a timely, responsive, and cost-effective manner.

FISCAL IMPACT/FINANCING

The total annual cost of these services will be \$35,273 which includes the original contract sum of \$28,980, the additional \$1,692 requested for DBAA No. 28, plus 15 percent contingency amount of \$4,601. Funds are available in various Public Works 2004-05 budget units. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This supplement will continue the contract's current terms, specifications, and conditions which include maintenance of DBAA No. 28. The original determination of cost-effectiveness included the amount allocated to DBAA No. 28.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the California Environmental Quality Act as specified in Section 401, Appendix H of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this request will continue the current contracted services at the newly accepted service area.

The Honorable Board of Supervisors
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CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE
Interim Director of Public Works

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cc: Chief Administrative Office
County Counsel